

**BADMINTON ASSOCIATION OF MALAYSIA BY-LAWS  
(AS AT 24 SEPT. 2010)**

**(A) BY- LAW OF THE EXECUTIVE COMMITTEE**

**NAME**

1. The Committee shall be called the EXECUTIVE COMMITTEE, PERSATUAN BADMINTON MALAYSIA (hereinafter called "the Committee").

**OBJECTS**

2. The objects of the Committee shall be:-
- i) To ensure the proper and efficient functioning of the Persatuan Badminton Malaysia in accordance to its constitution;
  - ii) To make decisions and act on all urgent matters concerning the Persatuan Badminton Malaysia and to report accordingly to the Council;
  - iii) To take such measures as may be considered necessary to expeditiously further the aims and objects of the Persatuan Badminton Malaysia.

**MEMBERSHIP**

3. The conduct of the affairs of the Committee shall be vested in the Committee comprising:-
- i) The President of the Persatuan Badminton Malaysia who shall be the Chairman of the Committee.
  - ii) The Deputies President of the Persatuan Badminton Malaysia who shall be the Deputies Chairman.
  - iii) The Honorary Secretary of the Persatuan Badminton Malaysia.
  - iv) The Honorary Assistant Secretary of the Persatuan Badminton Malaysia
  - v) The Honorary Treasurer of the Persatuan Badminton Malaysia
  - vi) The Chairman of the following committees:-
    - a) Tournament
    - b) Coaching and Training
    - c) Development
    - d) Technical Officials
    - e) Finance
    - f) Buildings and Facilities
    - g) Rules and Discipline
    - h) Welfare

**MEETINGS**

- 4) i) The Committee shall meet at least once in two (2) months and whenever necessary at the request of the Chairman provided that at least two (2) clear days notice shall have been given for such meeting.
- ii) All matters brought before the meeting and all questions arising there from shall be decided by a simple majority or votes of the members present.

- iii) The Chairman shall have a casting vote in case of a tie.
- iv) At least one half of the members of the Committee shall form a quorum for any transaction of business.

#### **DUTIES OF THE COMMITTEE**

- 5)
  - i) The Chairman shall preside at all meetings of the Committee.
  - ii) One of the Deputies Chairman shall deputise and act for the Chairman and preside at all meeting of the Committee in the absence of the Chairman.
  - iii) The Honorary Secretary shall maintain the records and minutes of meetings and conduct the correspondence of the Committee through proper channels.
  - iv) The Committee shall:-
    - a) conduct its affairs as set out in the objects herein.
    - b) perform the ordinary business and deal with the day to day administration of the Association between meetings of the B.A.M. Council.
    - c) carry out any instructions specifically delegated to it by the B.A.M Council.
    - d) seek prior directions from B.A.M. Council in matters of finance and such other matters not provided in these by-laws.
    - e) do all such acts or things that may be necessary for the welfare and in the interest of the Association.
- 6.
  - i)
    - a) All questions relating to the meaning, interpretation and construction of there by-laws shall be referred to the Committee whose decision shall be binding.
    - b) An appeal on the decision shall lie before the Council whose decision shall be final unless countermanded by a General Meeting.
  - ii) No amendment to these by-laws shall be made without the approval of the B.A.M Council.

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**(B) BY-LAWS OF THE BUILDINGS AND FACILITIES COMMITTEE**

**NAME**

1. The Committee shall be called the BUILDINGS AND FACILITIES COMMITTEE (hereinafter referred to as "the Committee").

**OBJECTS**

2. The objects of the Committee shall be:-
  - i) to study and present proposals of buildings and facilities as directed by B.A.M. Council.
  - ii) to ensure the planning and works of the buildings and facilities are carried out in accordance with the needs and requirement of B.A.M.
  - iii) to work with the appropriate Committees, government, agencies and organisations for the proper discharge of its duties.

**MANAGEMENT**

3.
  - i) The management of the affairs of the Committee shall be vested in;
    - a) a Chairman
    - b) a Honorary Secretary
    - c) a number of committee members as may be appropriate
  - ii) The Chairman shall be appointed by the B.A.M. Council at their first meeting immediately after the general elections of the said Council and shall hold office at the pleasure of the Council or until the next general meeting of the B.A.M. whichever is earlier.
  - iii) Subject to the approval of the B.A.M. Council, the Honorary Secretary and members of the Committee shall be appointed by the Chairman during his term of office as set out in (ii) above.
  - iv) B.A.M.'s Honorary Secretary and the Honorary Treasurer shall be ex-officio members of the Committee.
4.
  - i) The Committee shall conduct its affairs in accordance with the Objects defined in these By-laws.
  - ii) Seek the prior approval of the Council in matters of finance and such other matters not provided for in these by-laws.
  - iii) Liaise with the proper Committees organisations and agencies to ensure the efficient and effective conduct of its affairs.
  - iv) Co-ordinate, distribute and be responsible for all administrative and financial matters pertaining to the Committee.
  - v) The Committee shall meet at the request of the Chairman and at least three (3) days notice shall have been of such meetings.
  - vi) Notice of meetings and agendas therefore together with the minutes of the previous meetings shall be sent to members of the Committee and also to the two ex-officio members of the Committee.
  - vii) At least one half of the members of the Committee shall form a quorum.

**INTERPRETATION, APPEAL AND ALTERATION**

5.
  - i)
    - a) All questions relating to the meaning, interpretation and construction of these by-laws shall be referred to the Committee whose decision shall be binding.
    - b) An appeal on the decision shall lie before the B.A.M. Council whose decision shall be final unless countermanded by a B.A.M. General Meeting.
  - ii) No amendment to those by-laws shall be made without the approval of the B.A.M. Council.

**DISSOLUTION**

6.
  - i) This Committee shall stand dissolved at the Annual General Meeting of the B.A.M. convened for the purpose of election of officials.
  - ii. Upon dissolution, the records of the Committee shall forthwith be handed over to the Honorary Secretary of the B.A.M.

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**(C) BY-LAWS OF THE WELFARE COMMITTEE**

**NAME**

1. The Committee shall be called the WELFARE COMMITTEE (hereinafter referred to as “the Committee”).

**OBJECTS**

2. The objects of the Committee shall;
  - i) to plan and develop welfare schemes for the benefit of players.
  - ii) to implement approved welfare schemes.
  - iii) to maintain proper accounting books and records.
  - iv) to appoint Sub-Committee, if necessary to carry out the objects of the Committee.
  - v) to work with other Committees, organisations and agencies for the proper discharge of its duties.

**MANAGEMENT**

3.
  - i) The management of the affairs of the Committee shall be vested in;
    - a) a Chairman
    - b) a Honorary Secretary
    - c) a number of members as may be appropriate
  - ii) The Chairman shall be appointed by the B.A.M. Council at their first meeting immediately after the general elections of the said Council and shall hold office at the pleasure of the Council or until the next general meeting of the B.A.M. whichever is earlier.
  - iii) Subject of the approval of the B.A.M. Council, the Honorary Secretary and members of the Committee shall be appointed by the Chairman during his term of office as set out in (ii) above.
  - iv) B.A.M.'s Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Committee.

**DUTIES OF THE COMMITTEE**

4.
  - i) The Committee shall conduct its affairs in accordance with the Objects defined in these by-laws.
  - ii) Seek the prior approval of the Council in matters of finance and such other matters not provided for in these by-laws.
  - iii) Liaise with the proper Committees and other organisations and agencies to ensure the efficient and effective conduct of its affairs.
  - iv) Co-ordinate, distribute and be responsible for all administrative and financial matters pertaining to the Committee.
  - v) The Committee shall meet at the request of the Chairman and at least three (3) days notice shall have been given of such meetings.

- vi) Notice of meetings and agendas therefore together with the minutes of the previous meeting shall be sent to members of the Committee and to the two ex-officio members of the members of the Committee.
- vii) At least one-half of the members of the Committee shall form a quorum.

**INTERPRETATION, APPEAL AND ALTERATION**

- 5. i) a) All question relating to the meaning, interpretation and construction of these by-laws shall be referred to the Committee whose decision shall be binding.
- b) An appeal on the decision shall lie before the B.A.M. Council whose decision shall be final unless countermanded by a B.A.M. General Meeting.
- ii) No amendment to these by-laws shall be made without the approval of the B.A.M. Council.

**DISSOLUTION**

- 6. i This Committee shall stand dissolved at the Annual General Meeting of the B.A.M. convened for the purpose of election of officials.
- ii. Upon dissolution, the records of the Committee shall forthwith be handed over to the Honorary Secretary of the B.A.M.

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**(D) BY-LAWS OF RULES AND DISCIPLINE COMMITTEE**

**NAME**

1. The Committee shall be called the RULES AND DISCIPLINE COMMITTEE (hereinafter referred to as "the Committee").

**OBJECTS**

2. The objects of the Committee shall;
- i) to ensure the observance of all rules and regulations;
  - ii) to conduct proper inquiries and hearings on disciplinary matters and arrive at findings in a just and fair manner;
  - iii) to impose fair disciplinary measures and penalties;
  - iv) to maintain records of all disciplinary actions taken during its term of office.

**MANAGEMENT**

3. i) The management of the affairs of the Committee shall be vested in;
- a) a Chairman
  - b) a Honorary Secretary
  - c) a number of committee members as may be appropriate
- ii) The Chairman shall be appointed by the B.A.M. Council at their first meeting immediately after the general elections of the said Council and shall hold office at the pleasure of the Council or until the next general meeting of the B.A.M. whichever is earlier.
- iii) Subject of the approval of the B.A.M. Council, the Honorary Secretary and five members of the Committee shall be appointed by the Chairman during his term of office as set out in (ii) above.
- iv) B.A.M.'s Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Committee.

**DUTIES OF THE COMMITTEE**

4. i) It shall be the duty of the Committee:-
- a) to conduct its affairs as set out in the objects herein;
  - b) to outline the scale of punishment in a disciplinary memorandum to be adopted by the B.A.M Council.
  - c) seek prior directions from the B.A.M. Council in matters of finance and matters not provided for in these by-laws.
- ii) The Chairman shall conduct the affairs of the Committee under the directions of the Council and if necessary, in consultation with other Committees of the Council either jointly or severally.
- iii) The Hon. Secretary shall maintain all records and Minutes of Meetings and conduct the correspondence of the Committee through proper channels.

- iv) The Committee shall meet at the request of the Chairman and at least three (3) days notice shall have been given of such meeting.
- v) Notice of meetings and agendas therefore together with the minutes of the previous meeting shall be sent to members of the Committee and also to the two ex-officio members of the members of the Committee.
- vi) At least one half of the members of the Committee shall form a quorum.

**INTERPRETATION, APPEAL AND ALTERATION**

- 5. i) a) All question relating to the meaning, interpretation and construction of these by-laws shall be referred to the Committee whose decision shall be binding.
- b) An appeal on the decision shall lie before the B.A.M. Council whose decision shall be final unless countermanded by a B.A.M. General Meeting.
- ii) No amendment to these by-laws shall be made without the approval of the B.A.M. Council.

**DISSOLUTION**

- 6. i This Committee shall stand dissolved at the Annual General Meeting of the B.A.M. convened for the purpose of election of officials.
- ii. Upon dissolution, the records of the Committee shall forthwith be handed over to the Honorary Secretary of the B.A.M.

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**(E) BY-LAWS OF THE COACHING AND TRAINING COMMITTEE**

**NAME**

1. The Committee shall be called the COACHING AND TRAINING COMMITTEE (hereinafter called "the Committee").

**OBJECTS**

2. The objects of the Committee shall be:-
- i) to promote and develop the game based on sound scientific principles, through research, experiment and further study of the game;
  - ii) to work under the directions of the B.A.M. Council and with the affiliates of the B.A.M. to improve and maintain the highest standard of coaching;
  - iii) to conduct surveys as may be deemed necessary and expedient with a view to assess the need for conducting coaches' examinations, seminars and refresher courses in order to meet the changing needs of B.A.M. and its affiliates;
  - iv) to draw up the syllabi for coaches' examinations and practical tests for qualification of coaches and review same from time to time consequent upon the need for such revisions;
  - v) to conduct coaches' examinations and practical test for the qualification of coaches for national, state and district levels;
  - vi) to disseminate information on badminton through such media as films, publications, journals and charts;
  - vii) to plan and provide training schemes and be responsible for the implementation of such schemes at national, state and district levels;
  - viii) to provide the nucleus of qualified coaches required to train the national teams for international competitions;
  - ix) to maintain a proper and up-to-date register of qualified coaches.

**MEMBERSHIP**

3. Subject to the payment of annual registration fee as hereinafter provided, membership of the Panel of Coaches shall be limited to those who:
- i) obtained a minimum qualifying standards in examinations and tests conducted an accordance with the syllabus in force until 20<sup>th</sup> October 1974.
  - ii) were not qualified coaches but had represented the nation in the Thomas Cup and Uber Cup competitions and nominated by an affiliate of the B.A.M.
  - iii) after the coming into force of these by-laws have obtained the necessary minimum qualifying standards and above in written examinations as well as in the practical tests in the Basic or Advance Coaches courses.

**REGISTRATION FEE**

4. i) The annual registration fee shall be RM3.00 per fiscal year or any part thereof payable on or before 31<sup>st</sup> January each year or within 30 days from the date of announcement of qualification of membership.

ii) The onus of payment of fees prescribed herein shall lie with the appropriate affiliate of B.A.M.

#### **MANAGEMENT**

5. i) The management of the affairs of the Committee shall be vested in;
- a) a Chairman
  - b) a Honorary Secretary
  - c) a number of committee members as may be appropriate
- ii) The Chairman shall be appointed by the B.A.M. Council at their first meeting immediately after the general elections of the said Council and shall hold office at the pleasure of the Council or until the next general meeting of the B.A.M. whichever is earlier.
- iii) Subject of the approval of the B.A.M. Council, the Honorary Secretary and members of the Committee shall be appointed by the Chairman during his term of office as set out in (ii) above.
- iv) B.A.M.'s Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Committee.

#### **DUTIES OF THE COMMITTEE**

6. i) The Chairman shall conduct the affairs of the Committee under the directions of the Council and if necessary, in consultation with other Committees of the B.A.M.
- ii) The Hon. Secretary shall maintain the records and minutes of meetings, conduct correspondences of the Committee through the proper channels and maintain the register of members.
- iii) The Committees shall :-
- a. conduct its affairs as set out in the Objects herein;
  - b. seek prior directions from the B.A.M. Council in matters of finance and such other matters not provided for in these by-laws;
  - c. co-ordinate, distribute and be responsible for all administrative and financial matters pertaining to the Committee;
  - d. recommend a qualified coach or coaches from time to time to train the national team at the request of the Council;
  - e. if necessary appoint ad-hoc Committees for the proper discharge of its duties.
- iv) The Committee shall meet at the request of the Chairman and at least three (3) days notice shall have been given of such meeting.
- v) Notice of meetings and agenda thereof together with the minutes of the previous meeting shall be sent to members of the Committee and also to the two ex-officio members of the Committee.
- vi) At least one half of the members of the Committee shall form a quorum.

#### **DUTIES, OBLIGATIONS, RIGHTS AND PRIVILEGES OF MEMBERS**

7. i) Members of the Panel of Coaches may be called upon to train national, state of district players by the B.A.M. or its affiliates.
- ii) Only registered members of the Panel of Coaches shall be permitted to coach and conduct lectures on coaching.
- iii) Committee, ad-hoc Committee and registered members who are called upon to coach or to perform duties in any other capacity on the directions of the Committee may be paid allowances for travelling, boarding and lodging expenses at rates prescribed by the B.A.M.
- iv) Unless otherwise stated, registered members of the Panel of Coaches shall be given free admission to all tournaments or competitions sponsored or organised by B.A.M. or any of its affiliates.
- v) It shall be the duty of every member of the Panel of Coaches to subscribe to the Code of Ethics and any infringement thereof shall be liable for disciplinary action.

#### **DISCIPLINE**

8. i) Any member of the Committee who fails to attend three consecutive meetings without valid reasons shall be presumed to have vacated his seat and the Chairman shall appoint another member to fill the vacancy caused thereby and report the matter to the B.A.M. Council at the first available opportunity.
- ii) The Committee shall take disciplinary action against any member whose conduct or behaviour is prejudicial to interest of the B.A.M. or for any violation of these by-laws.

#### **INTERPRETATION, APPEAL AND ALTERATION**

9. i) a) All question relating to the meaning, interpretation and construction of these by-laws shall be referred to the Committee whose decision shall be binding.
- b) An appeal on the decision shall lie before the B.A.M. Council whose decision shall be final unless countermanded by a B.A.M. General Meeting.
- ii) No amendment to these By-laws shall be made without the approval of the B.A.M. Council.
- iii) a) Any action taken by the Committee in accordance with the by-laws 7(v) and 8 shall be binding.
- b) An appeal against such action shall be final unless countermanded by B.A.M. General Meeting.

#### **DISSOLUTION**

6. i) This Committee shall stand dissolved at the Annual General Meeting of the B.A.M. convened for the purpose of election of officials.
- ii) Upon dissolution, the records of the Committee shall forthwith be handed over to the Honorary Secretary of the B.A.M.

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**(F) BY-LAWS OF THE TOURNAMENT COMMITTEE**

**NAME**

1. The Committee shall be called the TOURNAMENT COMMITTEE (hereinafter called "the Committee")

**OBJECTS**

2. The objects of the Committee shall be:-
- i) to organise and conduct the various annually recurrent Championships and competitions of the B.A.M. in due compliance with the regulations set out for each and every such championship and competition.
  - ii) to organise and conduct such other championships and competitions as may be in force for the time being in respect of such championships and competitions.
  - iii) to maintain records of all championships and competitions organised and concluded during its term of office.

**MANAGEMENT**

3. i) The management of the affairs of the Committee shall be vested in;
- a) a Chairman
  - b) a Honorary Secretary
  - c) a number of committee members as may be appropriate
- ii) The Chairman shall be appointed by the B.A.M. Council at their first meeting immediately after the general elections of the said Council and shall hold office at the pleasure of the Council or until the next general meeting of the B.A.M. whichever is earlier.
- iii) Subject to the approval of the B.A.M. Council, the Honorary Secretary and members of the Committee shall be appointed by the Chairman during his term of office as set out in (ii) above.
- iv) B.A.M.'s Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Committee.

**DUTIES OF THE COMMITTEE**

4. i) The Chairman shall conduct the affairs of the Committee under the directions of the Council and if necessary, in consultation with other Committees of the B.A.M.
- ii) The Hon. Secretary shall maintain the records and minutes of meetings, conduct correspondences of the Committee through the proper channels and maintain the register of members.
- iii) The Committee shall be responsible for calling entries for the various annually recurrent and other championships and competitions in due compliance with the regulations set out thereof.
- iv) Collection of all entry fees, if any, in respect of all championships and competitions organised and conducted by the Committee and to promptly transmit same to the Honorary Treasurer.
- v) Making the draw and circulating same to affiliates and all concerned in due time.

- vi) Conducting the championships and competitions with the assistance of other Committee and due compliance with the regulations of such championships or competitions in force for the time being.
- vii) To appoint court officials and such other officials as may be deemed necessary for the proper and efficient conduct of such championships and competitions.
- viii) The Committees shall :-
- a. conduct its affairs as set out in the Objects herein;
  - b. seek prior directions from the B.A.M. Council in matters of finance and such other matters not provided for in these by-laws;
  - c. co-ordinate, distribute and be responsible for all administrative and financial matters pertaining to the Committee;
- ix) The Committee shall meet at the request of the Chairman and at least three (3) days notice shall have been given of such meeting.
- x) Notice of meetings and agenda thereof together with the minutes of the previous meeting shall be sent to members of the Committee and also to the two ex-officio members of the Committee.
- xi) At least one half of the members of the Committee shall form a quorum.

#### **INTERPRETATION, APPEAL AND ALTERATION**

5. i) a) All question relating to the meaning, interpretation and construction of these by-laws shall be referred to the Committee whose decision shall be binding.
- b) An appeal on the decision shall lie before the B.A.M. Council whose decision shall be final unless countermanded by a B.A.M. General Meeting.
- ii) No amendment to these by-laws shall be made without the approval of the B.A.M. Council.

#### **DISSOLUTION**

6. i) This Committee shall stand dissolved at the Annual General Meeting of the B.A.M. convened for the purpose of election of officials.
- ii. Upon dissolution, the records of the Committee shall forthwith be handed over to the Honorary Secretary of the B.A.M.

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**(G) BY-LAWS OF TECHNICAL OFFICIALS COMMITTEE**

**NAME**

1. The Board shall be called the TECHNICAL OFFICIALS COMMITTEE (hereinafter called “the Committee”)

**OBJECTS**

2. The objects of the Committee shall be:-

- i) to maintain updated record, study, interpret, disseminate and implement the Laws of Badminton and the Recommendations to Umpires and Referees as laid down by the Badminton World Federation and any amendments made there under;
- ii) to consider ways and means to improve and maintain the highest standard of umpiring and its conjunctive duties, namely, officiating as referees, linesmen and service judges;
- iii) to conduct surveys as often as may be deemed necessary and expedient with a view of assessing the need for conducting umpires' and referees' examinations, seminars and refresher courses in order to meet the changing needs of Persatuan Badminton Malaysia and its affiliate and associate members;
- iv) to draw up the syllabus for umpires' and referees' examinations and practical tests for qualification of State and National Umpires and Referees, and revise same from time to time consequent upon the need for such revision;
- v) to conduct umpires' and referees' examinations and practical tests for the qualification or in regards to the National Umpires and Referees from amongst states umpires and referees;
- vi) to draw up programmes and conduct seminars and refresher course as often as may be warranted in the light of surveys carried out in terms of paragraph 2(iii) above;
- vii) if necessary, to formulate the Rules of Umpiring consistent with the Laws of Badminton and recommendations to umpires and referees, and revise same as often as may be necessary;
- viii) to provide the nucleus of umpires and referees normally required to officiate in tournaments organised by Persatuan Badminton Malaysia or by any of its affiliates or associate members;
- ix) to maintain a proper and updated register of National Umpires and Referees;
- x) to appoint the Official Referees and Umpires for all National and International Championships subject to the provisions of the BWF Regulations;
- ix) to exercise control and discipline over the umpires and referees as laid down in the Code of Ethics.

**MEMBERSHIP**

3. Subject to the payment of annual registration fee as hereinafter provided, membership of the Committee shall be limited to National Umpires and Referees who;
- i) on the date of dissolution of the Badminton Umpires' Association of Malaysia;
    - a) were on the rolls of that Association;

- b) obtain the minimum qualifying standards in examinations and tests set by that Association;
- c) were not members of that Association but had officiated in National and International Championships or Tournaments and nominated by an affiliate or associate member of Persatuan Badminton Malaysia;

#### **REGISTRATION FEE**

- 4. i) The annual registration fee shall be RM3.00 per fiscal year or any part thereof payable on or before 31<sup>st</sup> January each year or within 30 days from the date of announcement of qualification of membership.
- ii) The onus of payment of fees prescribed herein shall lie with the appropriate affiliate of B.A.M.

#### **MANAGEMENT**

- 5. i) The management of the affairs of the Committee shall be vested in;
  - a) a Chairman
  - b) a Honorary Secretary
  - c) a number of committee members as may be appropriate
- ii) The Chairman shall be appointed by the B.A.M. Council at their first meeting immediately after the general elections of the said Council and shall hold office at the pleasure of the Council or until the next general meeting of the B.A.M. whichever is earlier.
- iii) Subject of the approval of the B.A.M. Council, the Honorary Secretary and members of the Committee shall be appointed by the Chairman during his term of office as set out in (ii) above.
- iv) B.A.M.'s Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Committee.

#### **DUTIES OF THE COMMITTEE**

- 6. i) The Chairman shall conduct the affairs of the Committee under the directions of the Council and if necessary, in consultation with other Committees of the B.A.M.
- ii) The Hon. Secretary shall maintain the records and minutes of meetings, conduct correspondences of the Committee through the proper channels and maintain the register of members.
- iii) The Committees shall :-
  - a. conduct its affairs as set out in the Objects of the Committee;
  - b. seek prior directions from the B.A.M. Council in matters of finance and such other matters not provided for in these By-Laws;
  - c. if necessary, appoint ad hoc Committee for the proper discharge of its duties;
  - d. the Committee shall meet at the request of the Chairman and at least seven days notice shall have been given of such meeting;
  - e. notice of meeting and agenda therefore together with the minutes of the previous meeting shall be sent to the members of the Committee and also to the three ex-officio members of the Committee.

- iv) The Committee shall meet at the request of the Chairman and at least three (3) days notice shall have been given of such meeting;
- v) Notice of meetings and agenda thereof together with the minutes of the previous meeting shall be sent to members of the Committee and also to the two ex-officio members of the Committee;
- vi) At least one half of the members of the Committee shall form a quorum.

#### **DUTIES, OBLIGATIONS, RIGHTS AND PRIVILEGES OF MEMBERS**

- 7.
  - i) Members of the Committee may be called upon to officiate in any tournament of competition organised or sponsored by Persatuan Badminton Malaysia or its affiliates or associate members. Nomination for such duties shall be from the Committee or upon request;
  - ii) The Committee may requisition the services of any member at any time if necessary;
  - iii) Only registered members of the Committee shall be permitted to officiate as referees, umpires, service judges and conduct lectures on umpiring and its allied duties;
  - iv) Committee, ad hoc Committee and registered members who officiate in tournaments and competitions or in any other capacity on the directions of the Committee may be paid allowances for travelling, boarding and lodging expenses at rates prescribed by Persatuan Badminton Malaysia or any of its affiliate or associate member;
  - v) Unless otherwise stated, registered members of the Committee shall be given free admission to all tournaments of competitions sponsored or organised by Persatuan Badminton Malaysia or any of its affiliate or associate member;
  - vi) It shall be the duty of every member of the Committee to subscribe to the Code of Ethics and any infringement thereof shall be liable for disciplinary action.
  - vii) Members of the Committee shall not register as member of or in any way associate with any other umpires' and referees' body without the written consent of the Committee.

#### **DISCIPLINE**

- 8.
  - i) Any member of the Committee who fails to attend three consecutive meetings without valid reasons shall be presumed to have vacated his seat and the Chairman shall appoint another member to fill the vacancy caused thereby and report the matter to the B.A.M. Council at the first available opportunity.
  - ii) The Committee shall take disciplinary action against any member whose conduct or behaviour is prejudicial to interest of the Committee or B.A.M. or for any violation of these By-laws.

#### **INTERPRETATION, APPEAL AND ALTERATION**

- 9.
  - i)
    - a) All question relating to the meaning, interpretation and construction of these by-laws shall be referred to the Committee whose decision shall be binding.
    - b) An appeal on the decision shall lie before the B.A.M. Council whose decision shall be final unless countermanded by a B.A.M. General Meeting.
  - ii) No amendment to these By-laws shall be made without the approval of the B.A.M. Council.



- iii) a) Any action taken by the Committee in accordance with the by-laws 7(vi) and 8 shall be binding.
- b) An appeal against such action shall lie before the Council whose decision shall be final unless countermanded by B.A.M. General Meeting.

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**(H) BY-LAWS OF DEVELOPMENT COMMITTEE**

**NAME**

1. The Committee shall be called the DEVELOPMENT COMMITTEE (hereinafter called "the Committee")

**OBJECTS**

2. The objects of the Committee shall be:-
  - i) to plan the development and promotion of badminton on a national basis and for this purpose to call for the submission of information from the duly constituted Committees of the Council, State Affiliates and associate members of the Persatuan Badminton Malaysia as and when it may be deemed necessary so to do and to collate and compile such data in order to effectively programme the planning for development and promotion of badminton at every strata and level throughout Malaysia in whatever phase(s) that may seem desirable or expedient;
  - ii) to prepare the estimates or anticipated expenditure in respect of each and every facet of the programme planned in accordance with paragraph 2(i) above;
  - iii) to ascertain the extent to which Persatuan Badminton Malaysia, its affiliates and associate members would be able to contribute either financially or otherwise towards the implementation of the programme for the planned promotion and development of badminton throughout Malaysia and hereafter to consider and seek whatever form of assistance necessary from which source(s) possible with a view to implementing the programmes envisaged in these objects, either wholly or in part, consistent with the availability of finance and assistance each year;
  - iv) to direct and exercise administrative and executive control to ensure effective implementation of all approved plans;
  - v) to review and revise all planned programmes, whether approved or otherwise, as well as the estimates thereof as often as may be necessary in order to achieve the objects of the Committee;
  - vi) to appoint Sub-Committee(s), if necessary, to carry out the objects of the Committee.

**MANAGEMENT**

3.
  - i) The management of the affairs of the Committee shall be vested in;
    - a) a Chairman
    - b) a Honorary Secretary
    - c) a number of committee members as may be appropriate
  - ii) The Chairman shall be appointed by the B.A.M. Council at their first meeting immediately after the general elections of the said Council and shall hold office at the pleasure of the Council or until the next general meeting of the B.A.M. whichever is earlier.
  - iii) Subject of the approval of the B.A.M. Council, the Honorary Secretary and members of the Committee shall be appointed by the Chairman during his term of office as set out in (ii) above.
  - iv) B.A.M.'s Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Committee.

**DUTIES OF THE COMMITTEE**

4. i) It shall be the duty of the Committee;
- a) to carry out the directions of the Council expeditiously in all matter connected with the development and promotion of the badminton throughout Malaysia and more generally referred to in the abovementioned Objects of the Committee;
  - b) to consider and co-ordinate the activities of all Committees of the Council as well as those of State affiliates and associate members to ensure effective planning for the development and promotion of badminton;
  - c) to exercise judicious control over the implementation of all planned programmes that may be approved from time to time;
  - d) to seek directions of the Council in all matters of finance and such other matters not provided for in these by-laws.
- ii) The Chairman shall conduct the affairs of the Committee under the directions of the Council and if necessary, in consultation with other Committees of the Council either jointly or severally.
- iii) The Hon. Secretary shall maintain the records and minutes of meetings, conduct correspondences of the Committee through the proper channels.
- iv) The Committee shall meet at the request of the Chairman and at least three (3) days notice shall have been given of such meeting.
- v) Notice of meeting and agenda therefore together with the minutes of the previous meeting shall be sent to members of the Committee and also to the two ex-officio members of the Committee.
- vi) At least one half of the members of the Committee shall form a quorum.

**INTERPRETATION, APPEAL AND ALTERATION**

5. i) a) All question relating to the meaning, interpretation and construction of these by-laws shall be referred to the Committee whose decision shall be binding.
- b) An appeal on the decision shall lie before the B.A.M. Council whose decision shall be final unless countermanded by a B.A.M. General Meeting.
- ii) No amendment to these by-laws shall be made without the approval of the B.A.M. Council.

**DISSOLUTION**

6. i) This Committee shall stand dissolved at the Annual General Meeting of the B.A.M. convened for the purpose of election of officials.
- ii) Upon dissolution, the records of the Committee shall forthwith be handed over to the Honorary Secretary of the B.A.M.

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**(I) BY-LAWS OF THE FINANCE COMMITTEE**

**NAME**

1. The Committee shall be called the FINANCE COMMITTEE (hereinafter referred to as “the Committee”).

**OBJECTS**

2. The objects of the Committee shall be:-
- i) The Finance Committee shall be responsible to establish financial plans and policies of B.A.M. and to submit them the Executive Committee of B.A.M. for approval. These plans shall include the long term and short term plans and the annual budget.
  - ii) Upon approval of the financial plans and policies of B.A.M., the Finance Committee shall implement and monitor them. Proper feedback, by way of periodic reporting, shall be given to the Executive Committee of B.A.M.
  - iii) The Finance Committee shall be empowered to solicit funds for approved B.A.M. projects and tournaments. Proper accounting of the utilisation of such funds shall be made.
  - iv) The Finance Committee shall be empowered to invest in a prudent and conservative manner, any monies not immediately required for B.A.M. use and to vary any such investment as appropriate.
  - v) The Finance Committee shall be empowered to do all such things as the Finance Committee may deem necessary or conducive to ensure the proper conduct of the financial affairs of B.A.M. including the appointment of sub-committee(s).

**MANAGEMENT**

3. i) The management of the affairs of the Committee shall be vested in;
- a) a Chairman
  - b) a Honorary Secretary
  - c) a number of committee members as may be appropriate
- ii) The Chairman shall be appointed by the B.A.M. Council at their first meeting immediately after the general elections of the said Council and shall hold office at the pleasure of the Council or until the next general meeting of the B.A.M. whichever is earlier.
- iii) Subject of the approval of the B.A.M. Council, the Honorary Secretary and members of the Committee shall be appointed by the Chairman during his term of office as set out in (ii) above.
- iv) B.A.M.'s Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Committee.

**DUTIES OF THE COMMITTEE**

4. i) The Chairman shall conduct the affairs of the Committee under the directions of the Council and if necessary, in consultation with other Committees of B.A.M.
- ii) The Honorary Secretary shall maintain the records and minutes of meetings, conduct correspondence of the Committee through the proper channels and maintain the register of members.

- iii) The Committee shall;
  - a) Conduct its affairs as set out in the objects herein;
  - b) Seek prior directions from the B.A.M. Council in matters of finance and such other matters not provided for in these by-laws.
  - c) Co-ordinate, distribute and be responsible for all administrative and financial matters pertaining to the Committee.
- iv) The Committee shall meet at the request of the Chairman and at least three (3) days notice shall have been given of such meeting.
- v) Notice of meeting and agenda therefore together with the minutes of previous meeting shall be sent to members of the Committee and also to the two ex-officio members of the Committee.
- vi) At least one half of the members of the Committee shall form a quorum for any transaction of business.

#### **DISSOLUTION**

- 5. i) This Committee shall stand dissolved at the Annual General Meeting of the B.A.M. convened for the purpose of election of officials.
- ii) Upon dissolution the records of the Committee shall forthwith be handed over to the Honorary Secretary of the B.A.M.

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**(J) BY-LAWS AND REGULATIONS PERTAINING TO RELATIONS BETWEEN AFFILIATES AND ASSOCIATES AND B.A.M.**

**NAME**

1. This By-Laws and Regulations is made pursuant to Article 14(i) of the Constitution of Persatuan Badminton Malaysia (B.A.M.) pertaining to relations between affiliates and associates and B.A.M. and have been approved by the General Meeting of B.A.M. on 30 December 2009.
2. To qualify as an affiliate of B.A.M., State Badminton Association shall fulfil the following criteria:-
  - (i) Registered with the Registrar of Societies and/or Sports Commissioner in accordance with the Sports Development Act, 1997 and which shall be deemed a valid and lawful body governing the sports of badminton in the particular state by of badminton in the particular state;
  - (ii) The Council of B.A.M. shall be satisfied that the State Badminton Association is the governing body of the sport of badminton in the particular state;
  - (iii) Have a constitution and/or by-laws that are not inconsistent with those of B.A.M.;
  - (iv) To amend its constitution to provide for Alternate Dispute Resolution similar to the provisions in B.A.M. Constitution, within one (1) year from date of enforcement of this By-Law or date of notification by B.A.M., whichever the earlier.
  - (v) Be subject to such binding and final decisions and in this regard to recognise the Alternate Dispute Resolution Committee of Olympic Council of Malaysia (OCM) and/or other committee designated by OCM;
  - (vi) To make every reasonable effort to impose the obligations in sub-paragraph (iv) to (v) above upon its affiliated clubs and associations and their members in all those areas in which the State Badminton Association has authority.
3. To qualify as an associate of B.A.M., the body shall fulfil the following criteria:-
  - (i) Be a Malaysian National Organisation, Federal Territory of Putrajaya Organisation or Federal Territory of Labuan Organisation;
  - (ii) Be subject to such binding and final decisions and in this regard to recognise the Alternate Dispute Resolution Committee of Olympic Council of Malaysia (OCM) and/or other committee designated by OCM;
  - (iii) Make every reasonable effort to impose the obligations in sub-paragraph (ii) to (iv) above upon its affiliated clubs and associations and their members in all those areas in which the body has authority.
4. Every affiliate and associate shall supply to the General Manager and/or any other designated officer of B.A.M. not later than 30 April in each year such information as shall be required for purposes of administration and publication. This information shall include the names and addresses of its principal officers and the number of clubs and/or the total players affiliated to the organisation and certification that the provisions of paragraph 2 above continue to be met. Further to inform B.A.M. of any change in such information within fourteen (14) days from date of such changes.
- 5.1 In order to retain its membership status, a Member shall at all times fulfil all the conditions necessary for admission and should advise B.A.M. of any material change in its status promptly.

- 5.2 The Council will consider the material changes and determine what action needs to be taken including remedial action on terms and conditions, such as suspension, or recommendation to General Meeting for expulsion.
- 5.3 In extreme cases, where the Council by a 2/3rds majority determines it is in the interest of the sport that a membership issue be dealt with expeditiously and that the purposes and objectives of the sport will be jeopardized if immediate action is not taken, the Council is empowered to suspend, expel or cease to recognize the member.
- 5.4 Any action will be notified to the affiliate and associate and may be reviewed and changed at a General Meeting.

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