

Regulations governing the Application of Sanctions for Tournaments



SECTION 1. INTRODUCTION

The Badminton Association of Malaysia (BAM) is the governing body and body responsible for ensuring that the sport of badminton in Malaysia is conducted in accordance with the standards set by BAM and the BWF.

This tournament sanction regulations is to ensure that tournaments organised and played in Malaysia will be played under Laws of Badminton as published by the BWF as well as other rules and regulations promulgated by BAM.

SECTION 2. TYPES OF TOURNAMENTS THAT REQUIRE SANCTIONS

All badminton tournaments organised in Malaysia must be sanctioned by BAM and/or the State Badminton Association.

For the purposes of sanctioning, badminton tournaments are categorised as follows:

No	Level	Category	Definition
1	State	Junior	Tournament is only opened to players under 18 years old and those from one (1) state only.
		Adult	No age limit to participate in the tournament. Participation is limited to players from one (1) state only.
2	National	Junior	Tournament is only opened to players under 18 years old. Participation is opened to all Malaysians. No foreigners.
		Adult	No age limit to participate in the tournament. Participation is opened to all Malaysians. No foreigners.
3	International	Junior	Tournament is only opened to players under 18 years old. Participation is opened to Malaysians and foreigners.
		Adult	No age limit to participate in the tournament. Participation is opened to all Malaysians and foreigners.

Note: For State Level tournaments, tournament sanction application must be sent to the respective State BA in which the tournament is hosted. The respective State BA will be responsible for receiving the application, vetting through the application, and providing the sanction for the tournament. See Section 5 for detailed process.

For National and International tournament, tournament application must be sent to BAM. See Section 6 for detailed process.

SECTION 3. WHY SANCTION YOUR TOURNAMENT?

1. Ability to appoint qualified umpires, referees and line judges
2. Attract the best players to participate in your tournament
3. Rules and Regulations of tournament are consistent with BWF Laws of Badminton

SECTION 4. WHAT HAPPENS IF YOUR TOURNAMENT IS NOT SANCTIONED?

As BAM and State BA players and BAM and State BA technical officials may be sanctioned by BAM for participating in non-sanctioned tournament, it is highly likely that an unsanctioned tournament may not be able to attract top level participants and technical officials.

SECTION 5. STATE LEVEL TOURNAMENTS: HOW TO APPLY FOR TOURNAMENT SANCTION FROM STATE BA*

Before announcing the event to the public and/or making any publicity and/or promotion, the tournament organiser shall:

1. Submit to the relevant State Badminton Association* ("State BA"), an application for tournament sanction at least 2 months before the first day of the tournament. Application must be submitted using the Official Application Form for State level Tournament (see Appendix 1).
2. Application must be accompanied by the following:
 - a. Copy of the Tournament Organiser's company registration and/or registration with Sports Commissioner
 - b. Tournament Regulation
 - c. List of proposed Technical Officials. Please note that only BAM accredited officials may be appointed. BAM accredited officials are defined as those with a valid BAM Technical Official card and registration number
 - d. Payment receipt for "Tournament Sanction Application Fee" (see Section 6)

*State BA = tournament organiser is required to apply for sanction from the State Badminton Association in which the tournament is behind held / organised.

SECTION 6. NATIONAL OR INTERNATIONAL LEVEL TOURNAMENTS: HOW TO APPLY FOR TOURNAMENT SANCTION FROM BAM

Before announcing the event to the public and/or making any publicity and/or promotion, the tournament organiser shall:

1. Submit to BAM, an application for tournament sanction at least 2 months before the first day of the tournament. Application must be submitted using the Official Application Form for National / International level tournament (see Appendix 2).
2. Application must be accompanied by the following:
 - a. Copy of the Tournament Organiser's company registration and/or registration with Sports Commissioner
 - b. Tournament Regulation
 - c. No objection letter from the State BA where tournament is being organised / hosted
 - d. List of proposed Technical Officials. Please note that only BAM accredited officials may be appointed. BAM accredited officials are defined as those with a valid BAM Technical Official card and registration number
 - e. Payment receipt for "Tournament Sanction Application Fee" (see below)

SECTION 7: TOURNAMENT SANCTION APPLICATION FEE

No	Level	Category	Fees
1	State	Junior	RM 250
		Adult	RM 500
2	National	Junior	RM 500
		Adult	RM 1000
3	International	Junior	RM 1500
		Adult	RM 3000

For State level tournament, kindly contact the respective State Badminton Association for payment method and details. Contact of State Badminton Association is as per Appendix 3.

For National / International level tournament, sanction application fee shall be paid as follows:

- i. Via Bank Transfer:
 - Name of Account holder: Persatuan Badminton Malaysia
 - Account details: RHB Bank (account number 21418310121207)

SECTION 8: USE OF TOURNAMENT SOFTWARE (for National and International level tournaments only)

In addition to the above tournament sanction fee, if the Tournament Organiser wishes to utilise BAM's tournament software, the following fees are applicable:

- Usage of tournament planner only: RM500
- Usage of tournament planner and one (1) dedicated person to manage the tournament planner: RM500 + (RM60/day per person + hotel + transport cost)
- Usage of tournament planner, live score and one (1) dedicated person to manage the tournament planner: RM500 + (RM60/day per person + hotel + transport cost) + (€100 per day for livescore)
- Usage of tournament planner, rental of equipment*, live score and one (1) dedicated person to manage the tournament planner: RM20,000 + (€100 per day for livescore)

For all the above, tournament organiser is completely responsible for the following:

- Transportation costs for equipment*;
- Manpower cost (under BAM supervision)
- Internet access of at least 4MBPS
- Safety and security of the equipment. If the event of any damage to the equipment, the tournament organiser shall be responsible for the cost of repair and/or purchase of a replacement unit.

*Equipment for four courts only = equipment to be used for purposes of live score. Specifically, laptops, TV, Umpire devices, network cable, power point cables, network router, switches.

SECTION 9: OTHER REQUIREMENTS / OBLIGATIONS FROM TOURNAMENT ORGANISER

1. Organiser must not use the name of the STATE / COUNTRY in their tournament name (example: Sarawak Open, KL Closed, Malaysia International);
2. Conduct their tournament according to and adhering to BWF Laws of Badminton
3. Conduct their tournament according to and adhering to BAM Constitution, Rules and Regulations.
4. Any usage of BAM logo must obtain BAM's prior written approval.
5. Organiser must ensure the following minimum requirements are met for the tournament:
 - a. Safety and security of players, spectators, officials, media, sponsors are put as a priority.
 - b. Security / RELA personnel must be provided through-out the tournament – either a minimum of five (5) persons or a ratio of one (1) security personnel to 200 spectators, whichever is more
 - c. At least one (1) ambulance, one (1) qualified doctor and two (2) qualified para-medics to be available on-site from at least one (1) hour before the first match begins until all players and spectators have left
 - d. Only BAM qualified technical officials are appointed and used for the tournament. Nonetheless, tournament organiser may appoint and use non-BAM qualified line judges for the group stage and/or preliminary rounds matches at national or state level tournament where.

- e. Scoring system used for the tournament must be as follows:
 - i. BWF system – best of three sets 21 points
 - ii. For the preliminary round matches or group stage matches at state or national level tournaments, the first to reach 30 points system may be used.

SECTION 10: RESPONSIBILITY OF THE BADMINTON ASSOCIATION OF MALAYSIA

1. Upon receipt of the application and due compliance with all the requirements herein, BAM will inform the applicant of either the approval or non-approval within seven (7) working days thereof.

SECTION 11: LIABILITY

1. BAM shall not be held responsible should the tournament organiser incur any loss of income and/or is unable to fulfil its obligations to any third party(ies).
2. In sanctioning the tournament, BAM shall not and cannot be held responsible by the tournament organiser and/or any third party related to the tournament and/or any individuals for any injury, illness, damage, loss, accident, expense, death, or any other claim arising from the sanctioned tournament.

On behalf of the BAM Council on 22 October 2018:

Dato' Sri Mohamad Norza Zakaria
President

Datuk Ng Chin Chai
General Secretary

APPENDIX 1: APPLICATION FORM FOR STATE LEVEL TOURNAMENT

Page 1

ABOUT THE TOURNAMENT:

Name of Tournament:	
Date of Tournament:	
Name of venue:	
Address of venue:	
Brief history of tournament (when was it first held; is it an annual event; etc.) – you may provide an event brochure or separate document.	
Level of Event: (please tick one)	<input type="checkbox"/> Adult / Open <input type="checkbox"/> Junior (under 18)
Website of tournament (if any):	
Social Media account(s) of tournament:	

ABOUT THE ORGANISER

Name of Organiser:	
Name of Person-in-Charge:	
Mobile number:	
Email address:	

ORGANISATION OF TOURNAMENT:

Name of Shuttle (brand & speed):	
Entry closing date:	

Appendix 1: Application form for State level tournament (page 2)

Declaration:

By submitting and signing the "Application Form for State Level Tournament", I, the under-signed, hereby declare that:
(please tick as appropriate)

- I have read and understood the BAM Regulations governing the Application of Sanctions for Tournaments (hereinafter "Regulations");
- I am authorised by the tournament organiser to act on their behalf in relation to this Regulations and the organisation of the tournament stated on the application form (hereinafter "Tournament");
- I have submitted truthful information to the best of my knowledge regarding the tournament organiser and this Tournament;
- all requirements, including but not limited to those stated in Section 9 of this Regulations, will be strictly adhered to by the tournament organiser;
- the tournament organiser and all parties related to it shall not hold BAM responsible should the tournament organiser incur any loss of income and/or is unable to fulfil its obligations to any third party(ies) due to BAM's non-approval / non-sanctioning of this Tournament;
- the tournament organiser and all parties related to it shall not hold BAM responsible for any injury, illness, damage, loss, accident, expense, death, or any other claim arising from the sanctioned Tournament.

Signature:	
Name:	
Position:	
Date:	
Stamp of Company organising the tournament:	

Appendix 1: Application form for State level tournament (page 3)

Checklist of Forms / Documents to be submitted to State Badminton Association

- Completed application form
- Copy of Tournament Organiser's company registration form and/or registration with the Malaysian Sports Commissioner
- Copy of Tournament regulations
- Copy of proposed technical officials and / or letter to State BA requesting for their assistance to appoint technical officials
- Copy of letter from security company / police / RELA confirming they will provide the required number of personnel and security / safety arrangements for the Tournament
- Copy of letter from hospital / medical service provider confirming they will provide at least one (1) qualified doctor, two (2) qualified paramedics and one (1) ambulance for the Tournament
- Payment receipt for "Tournament Sanction Application Fee".

APPENDIX 2: APPLICATION FORM FOR NATIONAL OR INTERNATIONAL LEVEL TOURNAMENT

Page 1

ABOUT THE TOURNAMENT:

Name of Tournament:	
Date of Tournament:	
Name of venue:	
Address of venue:	
Brief history of tournament (when was it first held; is it an annual event; etc.) – you may provide an event brochure or separate document.	
Level of Event: (please tick one)	<input type="checkbox"/> International Adult / Open <input type="checkbox"/> International Junior (under 18) <input type="checkbox"/> National Adult / Open <input type="checkbox"/> National Junior (under 18)
Website of tournament (if any):	
Social Media account(s) of tournament:	

ABOUT THE ORGANISER

Name of Organiser:	
Name of Person-in-Charge:	
Mobile number:	
Email address:	

ORGANISATION OF TOURNAMENT:

Name of Shuttle (brand & speed):	
Entry closing date:	

Appendix 2: Application form for NATIONAL OR INTERNATIONAL level tournament (page 2)

Declaration:

By submitting and signing the "Application Form for National or International Level Tournament", I, the under-signed, hereby declare that:
(please tick as appropriate)

- I have read and understood the BAM Regulations governing the Application of Sanctions for Tournaments (hereinafter "Regulations");
- I am authorised by the tournament organiser to act on their behalf in relation to this Regulations and the organisation of the tournament stated on the application form (hereinafter "Tournament");
- I have submitted truthful information to the best of my knowledge regarding the tournament organiser and this Tournament;
- all requirements, including but not limited to those stated in Section 9 of this Regulations, will be strictly adhered to by the tournament organiser;
- the tournament organiser and all parties related to it shall not hold BAM responsible should the tournament organiser incur any loss of income and/or is unable to fulfil its obligations to any third party(ies) due to BAM's non-approval / non-sanctioning of this Tournament;
- the tournament organiser and all parties related to it shall not hold BAM responsible for any injury, illness, damage, loss, accident, expense, death, or any other claim arising from the sanctioned Tournament.

Signature:	
Name:	
Position:	
Date:	
Stamp of Company organising the tournament:	

Appendix 2: Application form for National or International level tournament (page 3)

Checklist of Forms / Documents to be submitted to Badminton Association of Malaysia

- Completed application form
- Copy of Tournament Organiser's company registration form and/or registration with the Malaysian Sports Commissioner
- Copy of Tournament regulations
- No objection letter from the State BA where tournament is being organised / hosted
- Copy of proposed technical officials and / or letter to State BA or BAM requesting for their assistance to appoint technical officials
- Copy of letter from security company / police / RELA confirming they will provide the required number of personnel and security / safety arrangements for the Tournament
- Copy of letter from hospital / medical service provider confirming they will provide at least one (1) qualified doctor, two (2) qualified paramedics and one (1) ambulance for the Tournament
- Payment receipt for "Tournament Sanction Application Fee" (see Section 7).

Appendix 3: Contact Lists for State Badminton Associations

State	President	Hon.Secretary	Email	Tel.No	Address
Johor	En. Mat Rasid Jahilil	En. Muhammad Fadhil Samihan	fadhil1891@gmail.com	607 2244 2252 / 6012 770 1891	Dewan Persatuan Badminton Negeri Johor Jalan Susur Stadium Tan Sri Dato Hj Hassan Yunos Off Jalan Dato Jaafar, Larkin 80350 Johor Bharu Johor Darul Ta'zim
Kedah	Dato' Teoh Teng Chor	Mr. Goh Yen Yen	pbkda@yahoo.co.uk	604 730 9808 / 6012 552 4255	Dewan Badminton KBA, Jalan Suka Menanti 05150 Alor Setar, Kedah Darul Aman
Melaka	YBhg. Datuk Dr. Khoo Kim Eng	Mr. Chua Soo Hock	soohockchua46@yahoo.com	606284 6603 / 6016 612 4118	Dewan Persatuan Badminton Melaka 360 Jalan Tengker 75200 Melaka
N.Sembilan	Mr. David Wee Toh Kiong	Mr. Vincent Lim Woon Chen	vincentlimwc@yahoo.com	606 633 3898 / 6012 258 1616	136 Lorong Haruan 5/5 Oakland Commercial Centre 70300 Seremban, Negeri Sembilan
Kelantan	Dr. Naharuddin bin Hashim	Haji Rahimi bin Salleh	pbnelantan@gmail.com	609 740 5755 / 6019 917 9585	Persatuan Badminton Negeri Kelantan Jalan Raja Dewa, Telipot, 15150 Kora Bharu, Kelantan
Kuala Lumpur	YH. Dato' Sri Jahaberdeen YM Mohamed Yunoos	Mr. Seluarize Sinnakali	klba55@yahoo.com	603 9284 9576 / 6016 207 0860	Stadium Badminton Kuala Lumpur Batu 3 ½, Jalan Cheras 56000 Kuala Lumpur
Pahang	YAM Tengku Besar Tengku Kamil Ismail Tengku Idris Shah	Dato' Hj Wan Mohamed Bin Hj Wan Awar	pbpahang@yahoo.com	609 573 4115 / 6019 952 0208	Persatuan Badminton Pahang Dewan Persatuan Badminton Pahang Jalan IM 1/1, Bandar Indera Mahkota 1, 25200 Kuantan, Pahang

Please see next page for contact list of remaining State BAs

Appendix 3: Contact Lists for State Badminton Associations

State	President	Hon.Secretary	Email	Tel.No	Address
Penang	Mr. Kah Kau Kiak	Mr. Leong Kim Weng	penangba@gmail.com	604 659 2878 / 6017 477 4888	Dewan Badminton PBA, Jalan Bukit Dumber, 11600 Jelutong, Penang
Perak	Tan Sri Ir (Dr) Hj Mohamed Al-Amin Abdul Majid	En. Mohamed Zambri Hj Bahari	zambry7_bahari@yahoo.com.my	6012 466 6177	Akademi Badminton Perak Bangunan Pusat Cemerlang, Persiaran Meru Raya 3, Bandar Meru Raya 30020 Ipoh, Perak
Perlis	En. A'amar Hashim	En. Zulkefle Mohd Nor	zulkefle_mdnor@yahoo.com	6012 6254338	Dewan Badminton Perlis PT 209, Jalan Panglima 01000 Kangar, Perlis
Putrajaya	YBhg. Dato' Sri Khairudin Bin Samad	Mr. Celestine Sting George	pjba_putrajaya@yahoo.com.my	6016 655 5646	Aras Bawah, Kompleks Kejiranan Presint 11, 62100 Wilayah Persekutuan Putrajaya
Sabah	Mr. Janih Bangud	Mr Steve Egbert Jay	pungits@hotmail.com	608 825 5193 / 6011 3538 3285	Aras 3, Dewan Serbaguna Kompleks Sukan Kota Kinabalu, Likas Jalan Kompleks Sukan 88400 Kota Kinabalu, Sabah
Sarawak	Ybhg. Tan Sri Datuk Amar (Dr) Haji Abdul Aziz Bin Dato Hj Husain	Tuan Haji Abd Hadi Datuk Hj Abd Kadir	ongnyatnee_sba@yahoo.com.m	608 257 9598 / 6016 864 4101	Dewan Persatuan Badminton Sarawak No 9, Lorong Lapangan Terbang 1 Jalan Lapangan Terbang 93205 Kuching, Sarawak
Selangor	YBhg Datuk V. Subramaniam	Mr. Jadadish Chandra	acclaw_88@hotmail.com	603 2274 9887 / 603 2274 8878	Dewan Persatuan Badminton Selangor 39, Jalan Kampung Attap 50460 Kuala Lumpur
Terengganu	Mr. Azmi Mohammed	Haji Mat Yusoff Mohamad	matyusoffmohamad@yahoo.com	609 624 2007 / 6019 984 8599	D/A Rushdi Yusop & Partners Tingkat 1, Bangunan RHB Bank Berhad Jalan Sultan Ismail 20200 Kuala Terengganu