

## Regulations governing the Application of Sanctions for Tournaments



## SECTION 1. INTRODUCTION

The Badminton Association of Malaysia (BAM) is the governing body and body responsible for ensuring that the sport of badminton in Malaysia is conducted in accordance with the standards set by BAM and the BWF.

This tournament sanction regulations is to ensure that tournaments organised and played in Malaysia will be played under Laws of Badminton as published by the BWF as well as other rules and regulations promulgated by BAM.

## SECTION 2. TYPES OF TOURNAMENTS THAT REQUIRE SANCTIONS

All badminton tournaments organised in Malaysia must be sanctioned by BAM and/or the State Badminton Association.

For the purposes of sanctioning, badminton tournaments are categorised as follows:

No	Level	Category	Definition
1	State	Junior	Tournament is only opened to players under 18 years old and those from one (1) state only.
		Adult	No age limit to participate in the tournament. Participation is limited to players from one (1) state only.
2	National	Junior	Tournament is only opened to players under 18 years old. Participation is opened to all Malaysians. No foreigners.
		Adult	No age limit to participate in the tournament. Participation is opened to all Malaysians. No foreigners.
3	International	Junior	Tournament is only opened to players under 18 years old. Participation is opened to Malaysians and foreigners.
		Adult	No age limit to participate in the tournament. Participation is opened to all Malaysians and foreigners.

**Note:** For State Level and National Level tournaments, tournament sanction application must be sent to the respective State BA in which the tournament is hosted. The respective State BA will be responsible for receiving the application, vetting through the application, and providing the sanction for the tournament. See Section 5 for detailed process.

For International tournament, tournament application must be sent to BAM. See Section 6 for detailed process.

### **SECTION 3. WHY SANCTION YOUR TOURNAMENT?**

1. Ability to appoint qualified umpires, referees and line judges
2. Attract the best players to participate in your tournament
3. Rules and Regulations of tournament are consistent with BWF Laws of Badminton

### **SECTION 4. WHAT HAPPENS IF YOUR TOURNAMENT IS NOT SANCTIONED?**

As BAM and State BA players and BAM and State BA technical officials will be banned by BAM for participating in non-sanctioned tournament, it is highly likely that an unsanctioned tournament may not be able to attract top level participants and technical officials.

### **SECTION 5. STATE LEVEL AND NATIONAL LEVEL TOURNAMENTS: HOW TO APPLY FOR TOURNAMENT SANCTION FROM STATE BA\***

Before announcing the event to the public and/or making any publicity and/or promotion, the tournament organiser shall:

1. Submit to the relevant State Badminton Association\* ("State BA"), an application for tournament sanction at least 2 months before the first day of the tournament. Application must be submitted using the Official Application Form for State level and National level Tournament (see Appendix 1).
2. Application must be accompanied by the following:
  - a. Copy of the Tournament Organiser's company registration and/or registration with Sports Commissioner
  - b. Tournament Regulation and/or Prospectus
  - c. List of proposed Technical Officials and Referee of the Tournament. Please note that only BAM accredited officials may be appointed. BAM accredited officials are defined as those with a valid BAM Technical Official card and registration number (see Appendix 3)
  - d. Payment receipt for "Tournament Sanction Application Fee" (see Section 6)

\*State BA = tournament organiser is required to apply for sanction from the State Badminton Association in which the tournament is being held / organised.

## SECTION 6. INTERNATIONAL LEVEL TOURNAMENTS: HOW TO APPLY FOR TOURNAMENT SANCTION FROM BAM

Before announcing the event to the public and/or making any publicity and/or promotion, the tournament organiser shall:

1. Submit to BAM, an application for tournament sanction at least 2 months before the first day of the tournament. Application must be submitted using the Official Application Form for International level tournament (see Appendix 2).
2. Application must be accompanied by the following:
  - a. Copy of the Tournament Organiser's company registration and/or registration with Sports Commissioner
  - b. Tournament Regulation and/or Prospectus
  - c. No objection letter from the State BA where tournament is being organised / hosted
  - d. List of proposed Technical Officials and Referee for the tournament. Please note that only BAM accredited officials may be appointed. BAM accredited officials are defined as those with a valid BAM Technical Official card and registration number (see Appendix 3)
  - e. Payment receipt for "Tournament Sanction Application Fee" (see below)

## SECTION 7: TOURNAMENT SANCTION APPLICATION FEE

No	Level	Category	Fees
1	State	Junior	RM 250
		Adult	RM 500
2	National	Junior	RM 500
		Adult	RM 1000
3	International	Junior	RM 1500
		Adult	RM 3000

For State level and National level tournaments, kindly contact the respective State Badminton Association for payment method and details. Contact of State Badminton Association is as per Appendix 4.

For International level tournament, sanction application fee shall be paid as follows:

- i. Via Bank Transfer:
  - Name of Account holder:
    - Persatuan Badminton Malaysia (Badminton Association Of Malaysia)
  - Account details:
    - Affin Bank ( account number 100340201252 )

## **SECTION 8: USE OF TOURNAMENT SOFTWARE (for National and International level tournaments only)**

In addition to the above tournament sanction fee, if the Tournament Organizer wishes to utilise BAM's tournament software, the following fees are applicable:

- Usage of tournament planner only: RM500
- Usage of tournament planner and one (1) dedicated person to manage the tournament planner: RM500 + (RM200/day per person + hotel + transport cost)
- Usage of tournament planner, live score and one (1) dedicated person to manage the tournament planner: RM500 + (RM200/day per person + hotel + transport cost) + (€100 per day for livescore)
- Usage of tournament planner, rental of equipment\*, live score and one (1) dedicated person to manage the tournament planner: RM20,000 + (€100 per day for livescore)

For all the above, tournament organizer is completely responsible for the following:

- Transportation costs for equipment\*;
- Manpower cost (under BAM supervision)
- Internet access of at least 4MBPS
- Safety and security of the equipment. If the event of any damage to the equipment, the tournament organizer shall be responsible for the cost of repair and/or purchase of a replacement unit.

\*Equipment for four courts only = equipment to be used for purposes of live score. Specifically, laptops, TV, Umpire devices, network cable, power point cables, network router, switches.

## **SECTION 9: OTHER REQUIREMENTS / OBLIGATIONS FROM TOURNAMENT ORGANISER**

1. Organizer must not use the name of the STATE / COUNTRY in their tournament name (example: Sarawak Open, KL Closed, Malaysia International);
2. Conduct their tournament according to and adhering to BWF Laws of Badminton
3. Conduct their tournament according to and adhering to BAM Constitution, Rules and Regulations.
4. Any usage of BAM logo must obtain BAM's prior written approval.
5. Last match of each day must commence no later than 11.00pm.
6. Organizer must ensure the following minimum requirements are met for the tournament:
  - a. Safety and security of players, spectators, officials, media, sponsors are put as a priority.
  - b. RELA or security personnel must be provided through-out the tournament in order to maintain the safety of all participants and spectators.
  - c. Qualified medical personnel must be available on-site through-out the tournament)
  - d. Only BAM qualified technical officials are appointed and used for the tournament. Nonetheless, tournament organizer may appoint and use non-BAM qualified line judges for the group stage and/or preliminary rounds matches at national or state level tournament where.
  - e. Organizers may utilize various scoring system that is commonly used in badminton tournaments, including the 30-point system for all the matches, including knock-out stages.

## **SECTION 10: RESPONSIBILITY OF THE BADMINTON ASSOCIATION OF MALAYSIA**

1. For International Level tournaments, upon receipt of the application and due compliance with all the requirements herein, BAM will inform the applicant of either the approval or non-approval within seven (7) working days thereof.

## **SECTION 11: LIABILITY**

1. BAM shall not be held responsible should the tournament organizer incur any loss of income and/or is unable to fulfil its obligations to any third party(ies).
2. In sanctioning the tournament, BAM shall not and cannot be held responsible by the tournament organizer and/or any third party related to the tournament and/or any individuals for any injury, illness, damage, loss, accident, expense, death, or any other claim arising from the sanctioned tournament.

On behalf of the BAM Council on XX XXX 2019:

**Tan Sri Dato'Sri (Dr.) Mohamad Norza Zakaria**

President

**Dato' Kenny Goh Chee Keong**

General Secretary

## APPENDIX 1: APPLICATION FORM FOR STATE & NATIONAL LEVEL TOURNAMENT (Page 1)

### ABOUT THE TOURNAMENT:

<b>Name of Tournament:</b>	
<b>Date of Tournament:</b>	
<b>Name of venue:</b>	
<b>Number of Courts used for Tournament:</b>	
<b>Address of venue:</b>	
<b>Brief history of tournament</b> (when was it first held; is it an annual event; etc.) – you may provide an event brochure or separate document.	
<b>Level of Event:</b> (please tick one)	<input type="checkbox"/> State Level Adult / Open <input type="checkbox"/> State Level Junior (under 18) <input type="checkbox"/> National Level Adult / Open <input type="checkbox"/> National Level Junior (under 18)
<b>Website of tournament (if any):</b>	
<b>Social Media account(s) of tournament:</b>	

### ABOUT THE ORGANISER

<b>Name of Organiser:</b>	
<b>Name of Person -in-Charge:</b>	
<b>Mobile number:</b>	
<b>Email address:</b>	

### ORGANISATION OF TOURNAMENT:

<b>Name of Shuttle (brand &amp; speed):</b>	
<b>Entry closing date:</b>	
<b>Proposed Referee for the Tournament:</b>	
<b>BAM Technical Official Registration No:</b>	BAM/TO/
<b>Email address:</b>	
<b>Mobile number:</b>	

**Appendix 1: Application form for State level and National Level tournaments  
(page 2)**

**Entries & Schedule for Tournament:**

<b>Events (i.e. U13 BS, U15 BD, U18 XD, etc.)</b>	<b>Number of maximum entries allowed</b>

**General Schedule for the Tournament (indicate the time for matches for each day):**

<b>Date</b>	<b>Morning Session</b>	<b>Afternoon Session</b>	<b>Number of Courts</b>



**Appendix 1: Application form for State level & National Level tournament (page 3)**

**Declaration:** By submitting and signing the "Application Form for State & National Level Tournament, I, the under-signed, hereby declare that: (please tick as appropriate)

- ☐ I have read and understood the BAM Regulations governing the Application of Sanctions for Tournaments (hereinafter "Regulations");
- ☐ I am authorised by the tournament organiser to act on their behalf in relation to this Regulations and the organisation of the tournament stated on the application form (hereinafter "Tournament");
- ☐ I have submitted truthful information to the best of my knowledge regarding the tournament organiser and this Tournament;
- ☐ I acknowledge that if any information provided in this Application Form changes after the BAM or State BA sanction has been obtained, I and/or the tournament organizer is obliged to inform BAM of this change(s). BAM and/or State BA reserves the right to withdraw their sanction if changes do not meet the requirement of BAM Regulations;
- ☐ I acknowledge that if I have submitted untruthful information or if the tournament is not organized according to the details provided in this Application form, BAM reserves the right to take disciplinary action against me and/or the tournament organizer including but not limited to a suspension and/or ban from performing any function in badminton;
- ☐ all requirements, including but not limited to those stated in Section 9 of this Regulations, will be strictly adhered to by the tournament organiser;
- ☐ the tournament organiser and all parties related to it shall not hold BAM responsible should the tournament organiser incur any loss of income and/or is unable to fulfil its obligations to any third party(ies) due to BAM's non- approval / non -sanctioning of this Tournament;
- ☐ the tournament organiser and all parties related to it shall not hold BAM responsible for any injury, illness, damage, loss, accident, expense, death, or any other claim arising from the sanctioned Tournament.

<b>Signature:</b>	
<b>Name:</b>	
<b>Position:</b>	
<b>Date:</b>	
<b>Stamp of Company organising the tournament:</b>	

**Appendix 1: Application form for State level & National Level tournament (page 4 )****Checklist of Forms / Documents to be submitted to State Badminton Association**

- ☐ Completed application form
- ☐ Copy of Tournament Organiser's company registration form and/or registration with the Malaysian Sports Commissioner
- ☐ Copy of Tournament regulations;
- ☐ Copy of proposed technical officials or letter to State BA requesting for their assistance to appoint technical officials;
- ☐ Copy of letter from security company / police / RELA confirming they will provide the required number of personnel and security / safety arrangements for the Tournament; OR letter from organizer explaining how security arrangements will be made AND guaranteeing the safety and security of all those present for the tournament;
- ☐ Copy of letter from hospital / medical service provider confirming that qualified medical personnel will be present at the Tournament throughout the duration of the Tournament;
- ☐ Payment receipt for "Tournament Sanction Application Fee" (see Section 7).

**APPENDIX 2: APPLICATION FORM FOR INTERNATIONAL LEVEL TOURNAMENT (Page 1)****ABOUT THE TOURNAMENT:**

<b>Name of Tournament:</b>	
<b>Date of Tournament:</b>	
<b>Name of venue:</b>	
<b>Address of venue:</b>	
<b>Number of Courts used for tournament:</b>	
<b>Brief history of tournament</b> (when was it first held; is it an annual event; etc.) – you may provide an event brochure or separate document.	
<b>Level of Event:</b> (please tick one )	<input type="checkbox"/> International Adult / Open <input type="checkbox"/> International Junior (under 18)
<b>Website of tournament (if any):</b>	
<b>Social Media account(s) of tournament:</b>	

**ABOUT THE ORGANISER**

<b>Name of Organiser:</b>	
<b>Name of Person -in-Charge:</b>	
<b>Mobile number:</b>	
<b>Email address:</b>	

**ORGANISATION OF TOURNAMENT:**

<b>Name of Shuttle (brand &amp; speed):</b>	
<b>Entry closing date:</b>	
<b>Proposed Referee for the Tournament:</b>	
<b>BAM Technical Official Registration No:</b>	BAM/TO/
<b>Email address:</b>	
<b>Mobile number:</b>	

**Appendix 2: Application form for International Level tournament (page 2)****Entries & Schedule for Tournament:**

<b>Events (i.e. U13 BS, U15 BD, U18 XD, etc.)</b>	<b>Number of maximum entries allowed</b>

**General Schedule for the Tournament (indicate the time for matches for each day):**

<b>Date</b>	<b>Morning Session</b>	<b>Afternoon Session</b>	<b>Number of Courts</b>

**Appendix 2: Application form for INTERNATIONAL level tournament (page 3)**

**Declaration:** By submitting and signing the "Application Form for International Level Tournament", I, the under-signed, hereby declare that: (please tick as appropriate)

- ☐ I have read and understood the BAM Regulations governing the Application of Sanctions for Tournaments (hereinafter "Regulations");
- ☐ I am authorised by the tournament organiser to act on their behalf in relation to this Regulations and the organisation of the tournament stated on the application form (hereinafter "Tournament");
- ☐ I have submitted truthful information to the best of my knowledge regarding the tournament organiser and this Tournament;
- ☐ I acknowledge that if any information provided in this Application Form changes after the BAM or State BA sanction has been obtained, I and/or the tournament organizer is obliged to inform BAM of this change(s). BAM and/or State BA reserves the right to withdraw their sanction if changes do not meet the requirement of the BAM Regulations;
- ☐ I acknowledge that if I have submitted untruthful information or if the tournament is not organized according to the details provided in this Application form, BAM reserves the right to take disciplinary action against me and/or the tournament organizer including but not limited to a suspension and/or ban from performing any function in badminton;
- ☐ all requirements, including but not limited to those stated in Section 9 of this Regulations, will be strictly adhered to by the tournament organiser;
- ☐ the tournament organiser and all parties related to it shall not hold BAM responsible should the tournament organiser incur any loss of income and/or is unable to fulfil its obligations to any third party(ies) due to BAM's non- approval / non -sanctioning of this Tournament;
- ☐ the tournament organiser and all parties related to it shall not hold BAM responsible for any injury, illness, damage, loss, accident, expense, death, or any other claim arising from the sanctioned Tournament.

<b>Signature:</b>	
<b>Name:</b>	
<b>Position:</b>	
<b>Date:</b>	
<b>Stamp of Company organising the tournament:</b>	

**Appendix 2: Application form for International level tournament (page 4)****Checklist of Forms / Documents to be submitted to Badminton Association of Malaysia**

- ☐ Completed application form
- ☐ Copy of Tournament Organiser's company registration form and/or registration with the Malaysian Sports Commissioner
- ☐ Copy of Tournament regulations;
- ☐ No objection letter from the State BA where tournament is being organised / hosted
- ☐ Copy of proposed technical officials or letter to State BA requesting for their assistance to appoint technical officials;
- ☐ Copy of letter from security company / police / RELA confirming they will provide the required number of personnel and security / safety arrangements for the Tournament; OR letter from organizer explaining how security arrangements will be made AND guaranteeing the safety and security of all those present for the tournament;
- ☐ Copy of letter from hospital / medical service provider confirming that qualified medical personnel will be present at the Tournament throughout the duration of the Tournament;
- ☐ Payment receipt for "Tournament Sanction Application Fee" (see Section 7).

### APPENDIX 3 : LIST OF PROPOSED TECHNICAL OFFICIALS AND REFEREE FOR THE TOURNAMENT (Page 1)

#### Referee:

No.	Name	BAM Technical Official Registration No:	Email Address	Mobile Number
		BAM/TO/		
		BAM/TO/		

#### Desk Officials:

No.	Name	BAM Technical Official Registration No:	Email Address	Mobile Number
		BAM/TO/		
		BAM/TO/		
		BAM/TO/		
		BAM/TO/		
		BAM/TO/		
		BAM/TO/		
		BAM/TO/		
		BAM/TO/		
		BAM/TO/		
		BAM/TO/		

#### Umpires:

No.	Name	BAM Technical Official Registration No:	Email Address	Mobile Number
		BAM/TO/		
		BAM/TO/		
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		BAM/TO/		





#### Appendix 4: Contact Lists for State Badminton Associations

State	President	Hon.Secretary	email	Tel.No	Address
Johor	Dato' Chong Juong Chain	Mohamad Qayyum bin Shamsudin	<a href="mailto:mohdqayyum@jhba.com.my">mohdqayyum@jhba.com.my</a>	+60 17-542 1711	Dewan Persatuan Badminton Negeri Johor Jalan Susur Stadium Tan Sri Dato Hj Hassan Yunus Off Jalan Dato Jaafar, Larkin 80350 Johor Bharu Johor Darul Ta'zim
Kedah	YBhg,Dato' Teoh Teng Chor	Mr. Loh Foo San, PPN.,PJK	<a href="mailto:pbkda@yahoo.co.uk">pbkda@yahoo.co.uk</a>	604 730 9808 / 019-4514120	Dewan Badminton KBA, Jalan Suka Menanti, 05150 Alor Setar,Kedah Darul Aman
Melaka	Mr. Lwee One Nam	Mr Lui Wan Swee	<a href="mailto:wslui168@gmail.com">wslui168@gmail.com</a>	019 656 8888	Dewan Persatuan Badminton Melaka 360 Jalan Tengker 75200 Melaka
N.Sembilan	YBhg.Datuk Ng Chin Chai	Mr. Lai Jih Shen	<a href="mailto:nsba2021@hotmail.com">nsba2021@hotmail.com</a>	606 633 3898 / 6012 258 1616	136 Lorong Haruan 5/5 Oakland Commercial Centre 70300 Seremban, Negeri Sembilan
Kelantan	Dr. Naharuddin Hashim	Haji Rahimi bin Salleh	<a href="mailto:pbnkelantan@gmail.com">pbnkelantan@gmail.com</a>	609 740 5755 / 6019 917 9585	Persatuan Badminton Negeri Kelantan Jalan Raja Dewa, Telipot, 15150 Kota Bharu, Kelantan
Kuala Lumpur	YH. Dato' Sri Jahaberdeen YM Mohamed Yunoos	Datuk (Dr) Vincent Chin Teck How	<a href="mailto:klba.honsec@gmail.com">klba.honsec@gmail.com</a>	603 9284 9576 / 017 518 2122	Unit 68-5-6 Dataran Shamelin, No. 66, Jalan 4/91 Taman Shamelin Perkasa 56100 Kuala Lumpur
Pahang	YHM Dato' Setia Pahlawan Tengku Dato' Indera Aidy Ahmad Shah	En Wan Suhaimi	<a href="mailto:pbpahang@yahoo.com">pbpahang@yahoo.com</a>	609 573 4115 / 017 – 891 4167	Persatuan Badminton Pahang Dewan Persatuan Badminton Pahang Jalan IM 1/1, Bandar Indera Mahkota 1, 25200 Kuantan, Pahang

#### Appendix 4: Contact Lists for State Badminton Associations

Penang	Mr. Kah Kau Kiak	Mr. Leong Kin Weng	<a href="mailto:penangba@gmail.com">penangba@gmail.com</a>	604 659 2878 / 6017 477 4888	Dewan Badminton PBA Jalan Bukit Dumar, 11600 Jelutong, Penang
Perak	Dato' Selvarajah a/l Sivapandian	En. Ravinder Kumar a/l Sri Satiapal	<a href="mailto:perakba25@yahoo.com">perakba25@yahoo.com</a>	019-5542125	Akademi Badminton Perak Bangunan Pusat Cemerlang, Persiaran Meru Raya 3, Bandar Meru Raya 30020 Ipoh, Perak
Perlis	En. A'amar Hashim	En. Zulkefle Mohd Nor	<a href="mailto:zulkefle_mdnor@yahoo.com">zulkefle_mdnor@yahoo.com</a>	6012 6254338	Dewan Badminton Perlis PT 209, Jalan Panglima 01000 Kangar, Perlis
Putrajaya	YBhg. Dato' Sri Khairudin Bin Samad	Mr. Celestine Sting George	<a href="mailto:pjba_putrajaya@yahoo.com.my">pjba_putrajaya@yahoo.com.my</a>	6016 655 5646	Aras Bawah, Kompleks Kejiranan Presint 11, 62100 Wilayah Persekutuan Putrajaya
Sabah	Datuk Maijol Mahap	Mr. Rechine Jikah	sbasabah24@gmail.com	+60 10-885 3911	Persatuan Badminton Sabah (SBA) Aras 3, Dewan Serbaguna Kompleks Sukan Kota Kinabalu, Likas Jalan Kompleks Sukan 88400 Kota Kinabalu, Sabah
Sarawak	Ybhg. Tan Sri Datuk Amar (Dr) Haji Abdul Aziz Bin Dato Hj Husain	Honorary Secretary : Mr Ting Ching Zung Executive Secretary : Ms Bong Nyat Nee	<a href="mailto:bongnyatnee_sba@yahoo.com.my">bongnyatnee_sba@yahoo.com.my</a>	608 257 9598 / 6016 864 4101	Dewan Persatuan Badminton Sarawak No 9, Lorong Lapangan Terbang 1 Jalan Lapangan Terbang 93205 Kuching, Sarawak
Selangor	YBhg Datuk V. Subramaniam	Ms Kalaichelvi M S Rajoo	<a href="mailto:baselangor@gmail.com">baselangor@gmail.com</a>	603 2274 9887 / 603 2274 8878 /	Dewan Persatuan Badminton Selangor 39, Jalan Kampung Attap 50460 Kuala Lumpur
Terengganu	Tuan Haji Azmi Mamat	Haji Mat Yusoff Mohamad	<a href="mailto:matyusoffmohamad@yahoo.com">matyusoffmohamad@yahoo.com</a>	6019 984 8599	D/ A Rushdi Yusop & Partners Tingkat 1, Bangunan RHB Bank Berhad Jalan Sultan Ismail 20200 Kuala Terengganu